



2021 "Virtual" Statewide Parental Involvement Conference

Advertising Agreement

Corporation or Agency _____

Address _____ City _____ State _____ Zip _____

Contact Person _____ Title _____

Telephone _____ Fax _____ Email _____

VIRTUAL CONFERENCE PROGRAM AD INFORMATION

Size and Type of Advertisement Requested (check one):

1/2 page-color (8" x 4 1/2")* \$200

1/4 page-color (3 1/2" x 4 1/2") \$100

(* 1/2 page ads should be horizontal)

Conference Program Specifications:

- Program Size: (8 1/2" x 11")
- Trim Size: (8" x 10")
- No bleeds allowed
- Minimum requirements for final artwork in these acceptable file types:
 - AI – include fonts
 - TIF – 300 dpi
 - JPG – 300 dpi
 - PDF – press quality
 - EPS – include fonts

Conference program will be in a downloadable, electronic form. No hard copies will be printed.

To appear in the conference program all camera-ready artwork must be received by Matthew Chavez at Region 16 Education Service Center, 5800 Bell Street, Amarillo, Texas 79109, (806) 677-5143 matthew.chavez@esc16.net, by August 31, 2021. Statewide Parental Involvement Conference reserves the right to determine placement of the advertisement within the conference program. **NO CANCELLATIONS ACCEPTED!**

Signature of Authorized Representative

Date

Anna Flores, IMP/International Meeting Planners, Inc. is the conference registration coordinator and has the authority to receive funds on behalf of Region 16 Education Service Center. If paying by check, send payment to Anna Flores, IMP/International Meeting Planners. DO NOT SEND PAYMENTS TO REGION 16 ESC!

❖Original PO must be faxed to IMP/International Meeting Planners, Inc., at (361) 241-7913 no later than August 31, 2021.

METHOD OF PAYMENT: (please check one) VISA * MasterCard * Check * Purchase Order *

Credit Card # _____ Expiration Date _____

Three Digit Security Code _____

CC Billing Address _____ City _____ State _____ Zip _____

Cardholder Name _____

Cardholder Signature _____ Date _____

* Please note: IMP/International Meeting Planners, Inc. will appear on your credit card statement for this charge.

+ Full payment must accompany signed agreement. **Make check payable to:**

IMP/International Meeting Planners, Inc.

P.O. Box 10307 • Corpus Christi, Texas 78460-0307

(361) 241-4535 • Fax: (361) 241-7913